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25X1

Copy 5 of 5

18 January 1956

MEMORANDUM FOR: Fixance Division, Accounts Branch

THROUGH

t Monstary Branch

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SUBJECT : Trevel Claim for Period

1 - 31 December 1955

1. It is requested that subject employee's likel account be credited in the amount of \$350.51 to liquidate his advance account balance and that a check in the amount of \$31.49 be drawn in favor of Please send the check to Room 2010, Quarture Eye, for delivery to payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient vancher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$372,00. This expense is properly chargeable as follows:

POS-DCI-Proj 200-56 6-3004-30-030 02-1 \$ 372-00

3. The Security Office requests that this voucher not be released through normal administrative channels.

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Anthorised Curtifying Officer Project Comptralier

Distribution:

O&1 - Addresses

3 - Voucher file

4 - Proj Pers file

5 - Chrone

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